



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**Krishi Bhawan, New Delhi-110001**

F.No. 104-1/2022-Vig.I

Dated: 12.10.2023

To,

The Directors of all ICAR Institutes/Bureaux/NRCs/Directorates/ATARIs

**Sub: Observance of Vigilance Awareness Week – 2023**

**Ref:** Note No. 104-1/2022-Vig.I dated 16.08.2023

Madam/Sir,

The Central Vigilance Commission (CVC) vide its Circular No. 023/VGL/035 dated 11.09.2023 (*copy enclosed*) has directed that this year Vigilance Awareness Week (VAW) would be observed by all the organizations, falling within the advisory jurisdiction of the Commission, from 30.10.2023 to 05.11.2023 with the theme “**Say no to corruption; commit to the Nation; भ्रष्टाचार का विरोध करें; राष्ट्र के प्रति समर्पित रहें**”. Accordingly, the VAW will be observed in ICAR and its units from 30.10.2023 to 05.11.2023.

(i) The observance of the VAW will commence with taking of the Integrity Pledge on 30.10.2023 at 11:00 A.M. A copy of the Integrity Pledge (*Annexure-A & B*) has also been enclosed by the Commission.

(ii) Employees may be encouraged to take e-pledge (Integrity Pledge) available on the CVC’s website. Also, the concept of e-Integrity Pledge by persons with whom the organization deals with may be promoted.

2. (i) The CVC had earlier issued instructions detailing a three-month Campaign Period (16.08.2023 to 15.11.2023) vide its Circular dated 02.08.2023 and had desired that Preventive Vigilance measures as focus areas be taken up by all the Ministries/Departments/Organizations. The three-month Campaign Period activities’ report will be submitted to the Vigilance Division according to the table as under:

Sr.No.	Preventive Vigilance Measures	Action to be taken by	Remarks
i.	Awareness Building about PIDPI Resolution	All the ICAR Institutes	The respective SMD will submit a consolidated report in the format available in <i>Annexure-I*</i> .
ii.	Capacity-building Program	All the ICAR Institutes	The respective SMD will submit a consolidated report in the format available in <i>Annexure-II*</i> .

***\*The Institutes will submit the required data as per the stated format to the respective SMDs. The SMDs will send the consolidated data of their respective Institutes to the Vigilance Division.***

(ii) The CVC has also advised to organize, besides other activities, "Awareness Gram Sabhas" for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. Indicative list of activities which can be conducted as part of the "Awareness Gram Sabhas" is at *Annexure E*.

(iii) **The Institutes will submit the report of the activities undertaken during the VAW including the "Awareness Gram Sabhas" activities in *Annexure F* to the respective SMDs. The SMDs will send the consolidated data of their respective Institutes to the Vigilance Division.**

(iv) **The report of the three-month Campaign Period and of the VAW as per the aforementioned Formats should be submitted by the respective SMDs to the Vigilance Division of the Council in soft copy (.docx/.pdf) by email at vigilance1@icar.gov.in latest by 25.11.2023. The Directors of the ICAR Units are requested to send the said reports to the respective SMDs well in time to enable the SMDs to send a consolidated report SMD-wise to the Vigilance Division.**

It is expected that the VAW will be observed with full enthusiasm and the various activities will be carried out with maximum participation of the ICAR staff and involvement of the stakeholders of ICAR.

This is issued with the approval of the Director General, ICAR for information, compliance and necessary action.



(Somnath)

Under Secretary (Vigilance)  
Room No. 3A-2, Krishi Bhawan  
ICAR HQ, Tele. No.: 011-23046709

**Enclosures: A/a**

Copy to for necessary action: -

1. All DDGs
2. Social Media & Website Management Unit, DKMA for uploading the letter on the ICAR website.



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi-110023

सं./No....023/VGL/035.....

दिनांक / Dated..... 11.09.2023

Circular No. 08/09/23

Sub: Observance of Vigilance Awareness week 2023.

Theme: “भ्रष्टाचार का विरोध करें; राष्ट्र के प्रति समर्पित रहें”

“Say no to corruption; commit to the Nation”

Bringing transparency and accountability in governance remains one of the primary means to achieve all round development of the country. The Central Vigilance Commission, as the apex integrity organization of India, adopts different initiatives to strive towards ensuring integrity in public administration. Vigilance Awareness Week is one of the tools of the Commission in increasing public awareness about the perils of corruption. Vigilance Awareness Week is observed every year during the week in which the birthday of Sardar Vallabhbhai Patel (31<sup>st</sup> October) falls in. The Commission has decided that this year **Vigilance Awareness Week** would be observed from 30<sup>th</sup> October to 5<sup>th</sup> November, 2023 with the following theme:

“भ्रष्टाचार का विरोध करें; राष्ट्र के प्रति समर्पित रहें”

“Say no to corruption; commit to the Nation”

2. The observance of Vigilance Awareness Week, 2023 would commence with the taking of the integrity pledge (copy enclosed at the **Annexure A**) by public servants in the Ministries / Departments / Central Public Sector Enterprises (CPSEs) / Public Sector Banks (PSBs) and all other organizations on 30<sup>th</sup> October, 2023 at 1100 hrs.

3. In a move towards inculcating the true spirit of participative vigilance, the Commission had earlier issued instructions detailing a **three-month campaign period (16<sup>th</sup> August, 2023 till 15<sup>th</sup> November, 2023)** in which following preventive vigilance measures were to be taken up as focus areas by all the Ministries / Departments and Organizations:

- Awareness building about Public Interest Disclosure and Protection of Informers (PIDPI) Resolution,
- Capacity Building programs,

*Handwritten Signature*

- c. Identification and implementation of Systemic Improvement measures,
- d. Leveraging of IT for complaint disposal,
- e. Updation of Circulars / Guidelines / Manuals,
- f. Disposal of complaints received before 30.06.23.

4. All organizations are advised to conduct activities relevant to the theme that strives to bring about maximum public participation. It is imperative that all organizations should conduct different outreach programs that aim to sensitize the public about the need for transparency and integrity in public governance. A poster on PIDPI has been prepared and is available at **Annexure C**. The poster may be widely circulated and translated to regional languages, wherever feasible. You may prepare your own posters too.

5. Action taken report regarding the six Preventive Vigilance measures that are to be taken up as focus areas during this three-month campaign period should be sent by all to the Central Vigilance Commission as per the format enclosed at **Annexures D (i) to D(vi)** by **8<sup>th</sup> December 2023 (Friday)**.

6. During Vigilance Awareness Week 2023, special emphasis may be given to engage the youth in various activities emphasizing the importance of integrity and ethics. Organizations should promote activities that involve the youth and foster an environment that re-affirms the importance of their involvement in the fight against corruption.

7. Activities to be conducted within the organizations may include the following:
- a. Employees may be encouraged to take e-pledge by visiting the website. Online "Integrity Pledge" is available at CVC's website ( [www.cvc.gov.in](http://www.cvc.gov.in) ) and can be accessed by all.
  - b. Conduct workshops/sensitization programs for employees and other stake holders on policies/procedures of the organization and on Preventive Vigilance measures.
  - c. Vigilance Study Circles may conduct different outreach and awareness programs.
  - d. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to anti-corruption.
  - e. Promote the concept of e-Integrity Pledge by persons with whom the organization deals with.



8. Outreach activities for public / citizens may include the following:

- a. All Ministries / Departments / Organizations shall publicize integrity Pledge amongst all employees, their families, vendors / suppliers / contractors / stake holders, students etc. to elicit wider participation. Integrity pledge for citizens and organizations enclosed at **Annexure A and B**.
- b. Organizations may undertake activities such as walkathons, marathons, street plays etc. which have visibility and mass appeal across all strata of society.
- c. Extensive use of social media platforms, bulk SMS / e-mails, WhatsApp etc. for spreading awareness. For different social media related initiatives, the social media handles of the Central Vigilance Commission may be tagged. (Twitter: @CVCIndia; Facebook: CVCofIndia)
- d. Organize grievance redressal camps for citizens / customers by organizations having customer-oriented activities. Similarly, vendor meets may be organized wherever necessary, through online mode or otherwise, whichever is more feasible.
- e. Organize "Awareness Gram Sabhas" for dissemination of information regarding the menace of corruption and the different measures that the public can undertake to redress it, such as complaint portals, etc. As per past practice, Public Sector Banks need to conduct "Awareness Gram Sabhas" at the Branch level in at least two Gram Panchayats. Other organizations may also organize wherever possible. Indicative list of activities which can be conducted as part of "Awareness Gram Sabhas" is at **Annexure E**.

9. Selected Photographs / Media clips may be sent to the Commission by email at the address **coord1-cvc@nic.in**. Photographs and Media clips may be uploaded on departmental / organizational websites.

10. A report on the observance of Vigilance Awareness Week may be sent by all Ministries / Departments / Organizations to Central Vigilance Commission as per format attached by 8<sup>th</sup> December, 2023.

11. This notification is also available on the Commission's website at [www.cvc.gov.in](http://www.cvc.gov.in).

  
(P. Daniel)  
Secretary

Encl: As stated.

To

- i. The Cabinet Secretary of India
- ii. The Secretaries of all Ministries / Departments of Government of India
- iii. The Chief Secretaries of all Union Territories
- iv. Director, CBI.
- v. Director of Enforcement
- vi. Chief Executives of all CPSEs / Public Sector Banks/ Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.
- vii. All Chief Vigilance officers in Ministries / Departments / CPSEs / Public Sector Banks / Public Sector Insurance Companies / Financial Institutions / Autonomous Organizations / Societies.

Integrity Pledge for Citizens

I believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

I believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

I realize that every citizen should be vigilant and commit to highest standards of honesty and integrity at all times and support the fight against corruption.

I, therefore, pledge:

- To follow probity and rule of law in all walks of life;
- To neither take nor offer bribe;
- To perform all tasks in an honest and transparent manner;
- To act in public interest;
- To lead by example exhibiting integrity in personal behavior;
- To report any incident of corruption to the appropriate agency.

Integrity Pledge for Organizations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country.

We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organization, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitize our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

**PIDPI AWARENESS****Name of the Subject Matter Division (SMD):**

1. What campaigns have been undertaken to spread awareness of PIDPI?
2. Display of PIDPI poster
  - a. Total number of regional Centres/Station & KVKs of the organization?
  - b. How many such offices the poster was displayed in?
  - c. Number of languages the poster was translated into. Brief details.

Name of regional Centres/Station & KVKs	No of poster which was displayed in	Language in which the poster was	Remarks, if any

d. Further remarks, if any.

3. Jingles/video/ other media
  - a. Details of jingles / videos/ Theme/ Language/ Duration, etc used for dissemination of PIDPI provisions

Theme	Language	Duration	Remarks, if any

b. Further remarks, if any.

4. Talks / seminars /public interactions /gram sabhas
  - a. Number of talks / seminars / public interactions/ gram sabhas conducted explaining the provisions of PIDPI resolution, the correct procedure of filing a PIDPI complaint and common pitfalls/ mistakes made while filing PIDPI complaints.
  - b. Further remarks, if any.

Signature & Seal of the Authorised Signatory of the SMD

Name & Designation

**CAPACITY BUILDING****Name of the Subject Matter Division (SMD):**

1. No. of officials trained during the campaign period:

<b>Theme</b>	<b>No. of Officials</b>
a) Procurement	
b) Ethics and Governance	
c) Systems and Procedures of the Organization	
d) Cyber Hygiene and Security	
e) IO/PO Training	

3. Brief details of training conducted during the campaign period:

<b>Name of the Institute</b>	<b>Training on</b>	<b>Duration</b>

Signature &amp; Seal of the Authorised Signatory of the SMD

Name &amp; Designation

List of Activities for conducting “Awareness Gram Sabhas” in rural and semi-urban areas

The following is a list of indicative activities for conducting “Awareness Gram Sabhas”.

1. Organize meetings in Gram Panchayats inviting all stake holders like the Sarpanch members of Gram Panchayat, Self-Help Groups (SHGs), workers of MGNREGA, farmers, students, and citizens. Head of Gram Sabha / Sarpanch or any dignitary could be requested to deliver lecture on awareness against corruption followed by discussion. Anti-Corruption messages in vernacular languages can also be displayed at the meeting.
2. Organize competitions like quiz, cartoon, slogans, painting, rangoli, posters and walkathon / marathon / cyclathon etc.
3. Organize Melas to give wide publicity to the produce / products of the SHGs as motivational tools for integrating them with awareness creation effort.
4. Organize evening Choupals / meetings in villages / panchayats during which short plays / nautankies / kalajathas / folk songs / puppet shows, etc., can be organized focusing on the theme of Anti-Corruption.

Activity Report format on Vigilance Awareness Week-2023

Name of the Organisation:

1. INTEGRITY PLEDGE

Table a): Integrity Pledge

Total no. of employees who have undertaken e-pledge	Total no. of customers who have undertaken e-pledge	Total no. of citizen who have undertaken e-pledge

2. ACTIVITIES / EVENTS ORGANISED WITHIN THE ORGANISATION

Table a): Conduct of competitions

Name of State	City / Place	Specify program (Debate / Elocution / Panel discussion etc.)	No. of participants	Remarks

Table b): Other Activities

Sl. No.	Activities	Details
1.	Distribution of Pamphlets / Banners	
2.	Conduct of Workshop / Sensitization programmes	
3.	Issue of Journal / Newsletter	
4.	Any other activities	

### 3. OUTREACH ACTIVITIES

**Table a): Involving students in Schools**

Name of State	Name of city / town / village	Name of School	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

**Table b): Involving students in Colleges**

Name of State	Name of city / town / village	Name of College	Details of activities conducted (date of activities may also be mentioned)	No. of students involved
Total				

**Table c): "Awareness Gram Sabhas"**

Name of State	Name of city / town / village	Name of Gram Panchayat where "Awareness Gram Sabha" is held	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated
Total				

**Table d) : Seminars/Workshops**

Name of State	Name of city / town / village	No. of seminars / workshops organised	Details of activities conducted (date of activities may also be mentioned)	No. of public / citizens participated

#### 4. OTHER ACTIVITIES

Sl. No	Activities	Details
1.	Display of Banners/Posters etc	
2.	No. of grievance redressal camps held	
3.	Use of Social Media	

#### 5. DETAILS OF PHOTOS ENCLOSED

(Photos may kindly be sent alongwith captions and also place & date of event)

Name of the activities held	No. of Photos	Whether photos are sent in soft copy or hard copy	If in soft copy, number of CDs attached

#### 6. ANY OTHER RELEVANT INFORMATION, IF ANY:

(Brief write up on the activities conducted during Vigilance Awareness Week, not more than 1000 words, may be attached in a separate sheet)