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INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN : NEW DELHI

F.No.7(50)/2011-W.S.

Dated the 2nd June'2011

OFFICE MEMORANDUM

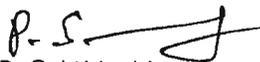
Sub: 6th Post Graduate Diploma Programme in "Public Policy and Management" to be conducted by Management Development Institute, Gurgaon during 2011-2013 - Nominations reg.

Department of Personnel and Training has invited nominations for the above mentioned 15 months 6th Post Graduate Diploma Programme to be conducted by MDI from **17th October' 2011**. The participants will undergo institutional training (compulsory residential) for one year at MDI Campus, Gurgaon. It includes an international module of about six week's duration at a foreign university. The remaining period of three months will be at their work place and devoted to complete the dissertation. The Post Graduate Diploma will be granted only when the dissertation is approved by the thesis evaluation committee. A brochure containing the details of the said programme as well as terms and conditions of the programme is available on the website of Ministry of Personnel, Public Grievances and Pensions (www.persmin.nic.in) and as also that of MDI, Gurgaon (www.mdi.ac.in).

Application for the programme are invited from the interested officers equivalent to Group 'A' in Administration/ Finance wing at ICAR Headquarters/ Institutes who should have put in atleast **seven years as Group 'A' service**. The officer should not have undergone a training programme of 12 week or more duration in India during a period of five years preceding the date of commencement of the programme. The officer should not have undergone a programme of training abroad of more than two weeks in preceding two years, more than one month in preceding three years or more than six months in the preceding five years. The cost of international component of the programme (including travel) for all participants will be borne by DOP&T. The expenditure on account of Domestic component of the above training in respect of participants from ICAR Headquarters as well as ICAR Institutes will be borne by the Council. However, **50% of the cost of residential accommodation to be provided by MDI, Gurgaon during the institutional training programme at MDI, Gurgaon has to be borne by participant out of his/her own funds.**

Interested officers viz. Directors/ DSs/ DDs/USs/ SF&AOs/ F&AOs at ICAR Hqrs. and CAOs/ /CF&AOs/SAOs / SF&AOs / AOs/ F&AOs of ICAR Institutes. who are not more than 50 years of age (53 years in case of officers belonging to SC and ST) as on **17th October' 2011** i.e. the date of commencement of the programme and having valid Passport may send their nominations **through proper channel** in the prescribed nomination form. The nomination form maybe downloaded either from the MDI website as stated above or from the ICAR website (www.icar.org.in). In the case of applicant of ICAR Institutes, **part - B of the nomination form may be filled by the Director concerned of the Institute**. The information required in the proforma at Annexure-A enclosed may also please be given by the applicant.

The nominations may be sent to the Council latest by **10th June' 2011.**


(P. Sakthivel)
Deputy Secretary (WS)

To

- 1 All the Directors/ DSs/ DDs/USs/ SF&AOs/ F&AOs at ICAR Hqrs. and CAOs/ /CF&AOs/SAOs / SF&AOs / AOs/ F&AOs of ICAR Instts. (through Director concerned of the Institute).
- 2 Information System officer, DKMA, with request to post this circular on the website of ICAR under the Col. Circular Work Study as well as Events.

MANAGEMENT DEVELOPMENT INSTITUTE School of Public Policy and Governance MG Road, Sikkhrali, Gurgaon-122007 (Haryana), India Tel: +91-124-4560553, 4560000 (Extn-553) Fax-4560009 Email id: sppg@mdi.ac.in, Website: www.mdi.ac.in	DEPARTMENT OF PERSONNEL & TRAINING Government of India Block IV, Old JNU Campus, New Mehrauli Road, New Delhi-110 067 Phone : 011 - 26107957, Fax : 011 - 26107962 www.persmin.nic.in
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APPLICATION FOR ADMISSION IN
6th POST GRADUATE PROGRAMME IN PUBLIC POLICY & MANAGEMENT (2011-13)
 (Programme Commences on **October 17, 2011** Last date of receiving application is **June 30, 2011**)
 (For DoPT sponsored candidates)

Office use

Form No	
Date of Receiving	

PART-A

1. PERSONAL DETAILS					
Title (Mr/Ms/Dr.)					Paste a recent passport sized photograph
Full name in block letters (First name, Middle name, Surname)					
Father's full name					
Mother's full name					
Gender (Put \surd)	Male <input type="checkbox"/>	Female <input type="checkbox"/>			
Date of birth	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Age as on 1 st Nov 2011	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	DD	MM	Year	MM	Year
Nationality				Religion	
Caste category (Put \surd)	General <input type="checkbox"/>	OBC <input type="checkbox"/>	SC <input type="checkbox"/>	ST <input type="checkbox"/>	

2. MINISTRY/DEPARTMENT DETAILS			
Name of the Ministry / Department			
Designation			
Office Address			
	State		PIN
Telephone Nos			Fax
Service cadre with year of allotment			
Length of service in Group-A			
Are you presently on deputation to the Govt. of India (Yes/No)			
If yes, from which date			
Date of completion of tenure?			

3. ADDRESS FOR CORRESPONDENCE					
Address					
City		State		PIN	
Tel No				Fax No	
Mobile Number					
Email ID					

4. ACADEMIC RECORD					
Sr No	Examination/ Degree/ Diploma passed	Name of the Board/University/ Institution	Passing Percentage/ Grade/ Division/CGPA	Year of Joining The Course	Year of Passing the Course
1					
2					
3					
4					
5					
6					

5. DETAILS OF WORK EXPERIENCE						
Sr No	Post held	Department/ Organization	Tenure		Pay Scale	Nature of responsibility
			From	To		
1						
2						
3						
4						
5						
6						

Total experience (in years)

6. DETAILS OF IN-SERVICE TRAINING PROGRAMS ATTENDED (IN INDIA & ABROAD) [Duration should be at least two weeks or more]				
Sr No	Name of Course / Training Programme	Name of the Institution/ Place	Year	Duration (in weeks)
1				
2				
3				

7. Additional Information:- (please attach separate sheets to reply the following)

- i. Area of specialization:- Please list area(s) within the realm of public policy that you would like to specialize in and explain your interest in your chosen area.
- ii. Briefly describe your job responsibilities and your achievements at your work place.
- iii. What are your career goals and how does this program fit in with your plans.
- iv. Briefly describe your publications, leadership roles, community work or any other work you consider significant for your proposed study.
- v. Is there any other information that you would like to provide about yourself?
- vi. Please submit an essay of about 1000 words on your chosen area of interest alongwith this application. The essay should focus on the following:
 - a. A public policy issue that you think is important.
 - b. Key dimensions of the public policy issue.
 - c. Appropriate and implementable solution

8. DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place:

(Signature)

Date:

Instructions:

- *The application form is to be sent through the sponsoring authority.*
- *However, you may kindly send the advance copy directly to Joint Secretary (Trg), Department of Personnel and Training, Government of India, Block-4, 3rd Floor, Old JNU Campus, New Delhi-110067 as well as to Dean, School of Public Policy and Governance Management Development Institute, Mehrauli-Gurgaon Road, Sukhrali, Gurgaon-122007 (Haryana).*
- *Please ensure that this application is routed through the Sponsoring Authority so as to reach DoPT (Training Division) latest by 30th June 2011.*
- *The application envelop should be superscribed as "Application for admission in 6th PGP-PPM (2011-13) at MDI, Gurgaon"*

PART - B

(For the use of the Sponsoring Authority only)

1. Is there any vigilance case pending or contemplated against the officer? (put ✓)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If YES, please give details: <hr/> <hr/>			
2. Is there any standing adverse entry against the officer? (put ✓)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If YES, please give details: <hr/> <hr/>			
3. Is the applicant's overall ACR grading "Very Good"? (put ✓)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If NO, please give details: <hr/> <hr/>			
4. Whether cadre clearance has been obtained? (put ✓)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
(For officers, who would be completing their deputation tenures prior to joining the PGP-PPM? In such cases, clearance of the State Government/Parent department has to be obtained)			
Has the candidate been offered a central deputation also?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If selected, will the candidate be released for the Programme?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

SPONSORING AUTHORITY

Name of the sponsoring authority (Department/Ministry)	
Contact person	
Designation	
Address	
Tel No	
Fax No	
Email ID	

Place:

(Signature of the Sponsoring Authority)

Date: