

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
Revised Estimates for 2016-17 and Budget Estimates for 2017-18 for Non-Plan

Name of the Institute : _____

Name of the Division : _____

(` in lakhs)

S. No.	Head	Actuals for 2014-15 (duly reconciled with Receipt & Payment A/c of the Annual Accounts)	Final Revised Estimates 2015-16	Actuals for 2015-16 (duly reconciled with Receipt & Payment A/c of the Annual Accounts)	Savings /Excess in Actuals 2015-16 w.r.t. Final RE 2015-16 (col. 4 - col.5)	Budget Estimates 2016-17	Revised Estimates for 2016-17				Variations between Col. 7 & 10 Excess(+) / Saving (-)	Proposed Budget Estimates for 2017-18 (on 7th CPC basis)	Variations between Col. 7 & 12 Excess(+) / Saving (-)
							Actual expenditure till August, 2016	Anticipated requirement for remaining 7 months (on existing basis i.e. 6th CPC)	Additional requirement on account of 7th CPC (from 01.01.2016 onwards)	Total col. (8+9+10)			
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Grants for creation of Capital Assets (CAPITAL)													
1	Works												
	A. Land				0.00					0.00	0.00		0.00
	B. Building												
	i. Office building				0.00					0.00	0.00		0.00
	ii. Residential building				0.00					0.00	0.00		0.00
	iii. Minor Works				0.00					0.00	0.00		0.00
2	Equipments				0.00					0.00	0.00		0.00
3	Information Technology				0.00					0.00	0.00		0.00
4	Library Books and Journals				0.00					0.00	0.00		0.00
5	Vehicles & Vessels				0.00					0.00	0.00		0.00
6	Livestock				0.00					0.00	0.00		0.00
7	Furniture & fixtures				0.00					0.00	0.00		0.00
8	Others				0.00					0.00	0.00		0.00
	Total – CAPITAL (Grants for creation of Capital Assets)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants in Aid - Salaries (REVENUE)													
1	Establishment Expenses												
	Salaries												
	i. Establishment Charges				0.00					0.00	0.00		0.00
	ii. Wages				0.00					0.00	0.00		0.00
	iii. Overtime Allowance				0.00					0.00	0.00		0.00
	Total – Establishment Expenses (Grant in Aid - Salaries)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants in Aid - General (REVENUE)													
1	Pension & Other Retirement Benefits				0.00					0.00	0.00		0.00
2	Traveling Allowance												
	A. Domestic TA / Transfer TA				0.00					0.00	0.00		0.00
	B. Foreign TA				0.00					0.00	0.00		0.00
	Total – Traveling Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Name of the Institute : _____

Name of the Division : _____

S. No.	Head	Actuals for 2014-15 (duly reconciled with Receipt & Payment A/c of the Annual Accounts)	Final Revised Estimates 2015-16	Actuals for 2015-16 (duly reconciled with Receipt & Payment A/c of the Annual Accounts)	Savings /Excess in Actuals 2015-16 w.r.t. Final RE 2015-16 (col. 4 - col.5)	Budget Estimates 2016-17	Revised Estimates for 2016-17				Variations between Col. 7 & 10 Excess(+) / Saving (-)	Proposed Budget Estimates for 2017-18 (on 7th CPC basis)	Variations between Col. 7 & 12 Excess(+) / Saving (-)
							Actual expenditure till August, 2016	Anticipated requirement for remaining 7 months (on existing basis i.e. 6th CPC)	Additional requirement on account of 7th CPC (from 01.01.2016 onwards)	Total col. (8+9+10)			
1	2	3	4	5	6	7	8	9	10	11	12	13	14
3	Research & Operational Expenses												
	A. Research Expenses				0.00					0.00	0.00		0.00
	B. Operational Expenses				0.00					0.00	0.00		0.00
	Total - Research & Operational Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Administrative Expenses												
	A. Infrastructure				0.00					0.00	0.00		0.00
	B. Communication				0.00					0.00	0.00		0.00
	C. Repairs & Maintenance												
	i. Equipments, Vehicles & Others				0.00					0.00	0.00		0.00
	ii. Office building				0.00					0.00	0.00		0.00
	iii. Residential building				0.00					0.00	0.00		0.00
	iv. Minor Works				0.00					0.00	0.00		0.00
	D. Others (excluding TA)				0.00					0.00	0.00		0.00
	Total - Administrative Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Miscellaneous Expenses												
	A. HRD				0.00					0.00	0.00		0.00
	B. Other Items (Fellowships,				0.00					0.00	0.00		0.00
	C. Publicity & Exhibitions				0.00					0.00	0.00		0.00
	D. Guest House – Maintenance				0.00					0.00	0.00		0.00
	E. Other Miscellaneous				0.00					0.00	0.00		0.00
	Total - Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Grants in Aid - General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue (Grants in Aid - Salaries + Grants in Aid - General)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Total (Capital + Revenue)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allocation for Loans and Advances (REVENUE)													
6	Loans and Advances				0.00					0.00	0.00		0.00

Certificate:

- The Actual Expenditure furnished in **Column 3 & 5** match with the Total expenditure as per the Receipt & Payment accounts of the Annual Accounts for the respective Financial years.
- The Final Revised Estimates 2015-16 (Column 4) and Budget Estimates 2015-16 (Column 7) tally with the Budgetary provisions communicated by the Council vide letter nos. 3(1)/2016-Budget dated 02/05/2016 and 1(1)/2016-Budget dated 31/03/2016 respectively.

Comptroller / Chief F&AO / Sr. F&AO / F&AO / AF&AO

Director / In-charge

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

Statement showing the information regarding actual realization of Receipts during the financial year 2016-17

Name of the Institute : Name of the Division :

(` in lakhs)

REVENUE RECEIPTS							
Sl. No.	Items of Revenue Receipts for utilisation towards Non-Plan expenditure	Revenue Receipt Target for 2016-17 as per Council's L. No. 1(12)/2016-Budget dated /08/2016	Realization/Earned upto 31/08/2016 during the financial year 2016-17	Likely to be realized/earned from 01/09/2016 to 31/03/2017	Total 2016-17 (Col. 4+5)	Excess (+) / Shortfall (-) in likely realisation of Rev. Receipts (Total Col. 6 - Col. 3)	Proposed Revenue Receipt Target for 2017-18
1	2	3	4	5	6	7	8
1	Income from Sales (viz. Farm Produce, Fish & Poultry, Fruits and Vegetables, Vaccine, Breeder Seeds, Dairy Products, Woolen and Jute Products, Wool, Meat and Other Products).				0.00	0.00	
2	Income from Services (viz. Training Programmes, Consultancy Services, Contract Research, contract Services, Analytical Testing Fees, Pre-shipment Inspection Fees, Quarantine Fee and Other Internal Resources Generation activities).				0.00	0.00	
3	Income from Fees/Subscriptions (viz. Entrance Fees, Annual Fees/subscriptions, Seminar/Programme Fees, Consultancy Fees, Application Fees for Recruitment, Diploma Charges & Others).				0.00	0.00	
4	Income from Royalty, Publications etc. (viz. Royalty, sale of Publications & Others)				0.00	0.00	
TOTAL: (01 TO 04): REVENUE RECEIPTS		0.00	0.00	0.00	0.00	0.00	0.00
OTHER RECEIPTS							
						Anticipated Receipts for 2017-18	
5	Other Income {viz. License Fee from Quarters/Guest House, Leave Salary and Pension Contribution, Revenue Receipts from Schemes, Charges for use of Transport, Water & Electricity Charges, Surplus on sale/disposal of assets and Miscellaneous Income (Sale Proceeds of unserviceable stores/ empties, waste paper, tender papers, application forms & others, Advertisement Charges, other miscellaneous income)}.				0.00		
6	Interest Earned on Short-term Deposits				0.00		
7	Recoveries of Loans & Advances				0.00		
RECEIPTS FROM REVOLVING FUND SCHEMES							
						Anticipated Receipts for 2017-18	
1	Net Income from Revolving Fund Schemes				0.00		

Comptroller / Chief F&AO / Sr. F&AO / F&AO / AF&AO

Director / In-charge

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

Details of Internal Resources for utilisation towards Non-Plan

Name of the Institute : Name of the Division :

(` in lakhs)

Part A. REVENUE RECEIPTS

Targets for 2015-16 (including Targets for Revolving Fund Schemes, if any)	Actual Revenue generated during 2015-16 (including Net profits on Revolving Fund Schemes)	Utilised towards Non-Plan Expenditure during 2015-16	Unspent Balance as on 31/03/2016 as per Cash book	Refunded to the Council during 2016-17	Available with the Institutes as on 31/08/2016 (4-5)	Revenue Receipt Target for 2016-17 as per Council's L. No. 1(12)/2016-Budget dated /08/2016	Actual Revenue Generation till 31/08/2016 (as in Annexure II)	Actually utilised towards Non-Plan expenditure till 31/08/2016	Proposed Target for 2016-17 at RE stage (as in Annexure II)	Proposed Target for 2017-18 at BE stage (as in Annexure II)
1	2	3	4	5	6	7	8	9	10	11
					0.00		0.00		0.00	0.00

(` in lakhs)

Part B. OTHER RECEIPTS

Items of Other Receipts	Actual Receipts in 2015-16	Amount reported to the Council at RE stage	Balance available with the units as on 31/03/2016	Refunded to the Council during 2016-17	Balance available with the Institute as on 31/08/2016 (4-5)	Realization/Earned upto 31/08/2016 during the financial year 2016-17 (as in Annexure II)	Likely to be realized/earned from 01/09/2016 to 31/03/2017 (as in Annexure II)	Total 2016-17 (Col. 7+8)	Anticipated Receipts for 2017-18 (as in Annexure II)
1	2	3	4	5	6	7	8	9	10
Other Income					0.00	0.00	0.00	0.00	0.00
Interest Earned on Short-term Deposits					0.00	0.00	0.00	0.00	0.00
Recoveries of Loans & Advances					0.00	0.00	0.00	0.00	0.00

Comptroller / Chief F&AO / Sr. F&AO / F&AO / AF&AO

Director / In-charge

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

Break-up of Actual Expenditure incurred till August, 2016

Name of the Institute : Name of the Division :

(` in lakhs)

S. No.	Head	Actual expenditure till 31/08/2016 (filling not required as data comes from Column. 8, Annexure I)	Expenditure incurred out of Govt. Grant	Balance expenditure incurred out of Internal Resources (total should tally with information provided at Col. 8 of Part A of Annexure III)
1	2	3	4	5
Grants for creation of Capital Assets (CAPITAL)				
1	Works			
	A. Land	0.00		0.00
	B. Building			
	i. Office building	0.00		0.00
	ii. Residential building	0.00		0.00
	iii. Minor Works	0.00		0.00
2	Equipments	0.00		0.00
3	Information Technology	0.00		0.00
4	Library Books and Journals	0.00		0.00
5	Vehicles & Vessels	0.00		0.00
6	Livestock	0.00		0.00
7	Furniture & fixtures	0.00		0.00
8	Others	0.00		0.00
	Total – CAPITAL (Grants for creation of Capital Assets)	0.00	0.00	0.00
Grants in Aid - Salaries (REVENUE)				
1	Establishment Expenses			
	Salaries			
	i. Establishment Charges	0.00		0.00
	ii. Wages	0.00		0.00
	iii. Overtime Allowance	0.00		0.00
	Total – Establishment Expenses (Grant in Aid - Salaries)	0.00	0.00	0.00

Name of the Institute : Name of the Division :

(` in lakhs)

S. No.	Head	Actual expenditure till 31/08/2016 (filling not required as data comes from Column. 8, Annexure I)	Expenditure incurred out of Govt. Grant	Balance expenditure incurred out of Internal Resources (total should tally with information provided at Col. 8 of Part A of Annexure III)
1	2	3	4	5
Grants in Aid - General (REVENUE)				
1	Pension & Other Retirement Benefits	0.00		0.00
2	Traveling Allowance			
	A. Domestic TA / Transfer TA	0.00		0.00
	B. Foreign TA	0.00		0.00
	Total – Traveling Allowance	0.00	0.00	0.00
3	Research & Operational Expenses			
	A. Research Expenses	0.00		0.00
	B. Operational Expenses	0.00		0.00
	Total - Research & Operational Expenses	0.00	0.00	0.00
4	Administrative Expenses			
	A. Infrastructure	0.00		0.00
	B. Communication	0.00		0.00
	C. Repairs & Maintenance			
	i. Equipments, Vehicles & Others	0.00		0.00
	ii. Office building	0.00		0.00
	iii. Residential building	0.00		0.00
	iv. Minor Works	0.00		0.00
	D. Others (excluding TA)	0.00		0.00
	Total - Administrative Expenses	0.00	0.00	0.00
5	Miscellaneous Expenses			
	A. HRD	0.00		0.00
	B. Other Items (Fellowships, Scholarships etc.)	0.00		0.00
	C. Publicity & Exhibitions	0.00		0.00
	D. Guest House – Maintenance	0.00		0.00
	E. Other Miscellaneous	0.00		0.00
	Total - Miscellaneous Expenses	0.00	0.00	0.00
	Total Grants in Aid - General	0.00	0.00	0.00
	Total Revenue (Grants in Aid - Salaries + Grants in Aid - General)	0.00	0.00	0.00
	Grand Total (Capital + Revenue)	0.00	0.00	0.00
Allocation for Loans and Advances (REVENUE)				
6	Loans and Advances	0.00		0.00

Comptroller / Chief F&AO / Sr. F&AO / F&AO / AF&AO

Director / In-charge

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

Statement showing Estimated Strength of Establishment/Pension and Expenditure alongwith Arrears of Seventh CPC

Name of the Institute :

Name of the Division :

(` in lakhs)

Part A. DETAILS OF ESTABLISHMENT

Sl. No.	Category	Details of Staff strength				Expenditure on Establishment Expenses		
		Sanctioned Strength as on	Filled-up posts as on 31/08/2016	Vacant Posts as on 31/08/2016 (Col. 3)	Vacant posts likely to be filled during 2016-	BE 2016-17	RE 2016-17	BE 2017-18
1	2	3	4	5	6	7	8	9
1	Scientific Posts			0				
2	Technical Posts			0				
3	Administration Posts			0				
4	Supporting Skilled Staff			0				
	TOTAL: (01 TO 04)	0	0	0	0	0.00	0.00	0.00

Part B. DETAILS OF PENSIONERS

Sl. No.	Particulars	Details of Pensioners			Expenditure on Pension & Other Retirement		
		No. of existing Pensioners as on	No of Pensioners likely to be added	Total (Col. 3 + Col. 4)	BE 2016-17	RE 2016-17	BE 2017-18
1	2	3	4	5	6	7	8
1	Pension & Other Retirement benefits			0			

Part C. DETAILS OF ADDITIONAL REQUIREMENT UNDER SALARIES & PENSION (DUE TO 7th CPC)

Requirement for One month as per pre-revised (existing) & Revised (after implementation of 7th CPC) expenditure on Salaries and Pension

Sl. No.	Heads of Expenditure	Monthly Requirement on existing basis i.e. 6th CPC basis	Revised Monthly requirement after implementation of 7th CPC	Requirement on payment of One Month Arrears due to revision as per 7th CPC	Total Revised Monthly Requirement
1	Technical Posts' Salaries	0.00			0.00
2	Administration Posts' Salaries				
3	Supporting Skilled Staffs Salaries				
4	Pension & Other Retirement benefits	0.00			0.00
	TOTAL: (01 TO 04)	0.00	0.00	0.00	0.00

Comptroller / Chief F&AO / Sr. F&AO / F&AO / AF&AO

Director / In-charge

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

Break-up of Excess / Saving due to creation of New Pension Authorizing Units

(to be filled only by the Pension Authorizing Units of ICAR)

Name of the Institute : Name of the Division :

(` in lakhs)

S. No.	Head	BE 2016-17	Amount required in RE 2016-17 (on existing basis)	Additional requirement on account of 7th CPC	Total requirements (4+5)	Variations between Col. 4 & 3 Excess(+) / Saving (-)	Amount required in BE 2017-18 (on 7th CPC basis)	Variations between Col. 6 & 3 Excess(+) / Saving (-)
1	2	3	4	5	6	7	8	9
1	Pension & Other Retirement Benefits	0.00			0.00	0.00		0.00

* Reasons for Excess / Savings may be appended with the proposal.

Comptroller / Chief F&AO / Sr. F&AO / F&AO / AF&AO

Director / In-charge

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

Break-up of Anticipated Expenditure to be incurred during Sept., 2016 to March, 2017

Name of the Institute : Name of the Division :

(` in lakhs)

S. No.	Head	Anticipated requirement for the months Sept., 2016 to March, 2017 (filling not required as data comes from Annexure I as sum of column 9 and column 10)	Committed Anticipated Expenditure	Other Anticipated Expenditure	Total (Col. 4 + Col. 5)
1	2	3	4	5	6
Grants for creation of Capital Assets (CAPITAL)					
1	Works				
	A. Land	0.00			0.00
	B. Building				
	i. Office building	0.00			0.00
	ii. Residential building	0.00			0.00
	iii. Minor Works	0.00			0.00
2	Equipments	0.00			0.00
3	Information Technology	0.00			0.00
4	Library Books and Journals	0.00			0.00
5	Vehicles & Vessels	0.00			0.00
6	Livestock	0.00			0.00
7	Furniture & fixtures	0.00			0.00
8	Others	0.00			0.00
	Total – CAPITAL (Grants for creation of Capital Assets)	0.00	0.00	0.00	0.00
Grants in Aid - Salaries (REVENUE)					
1	Establishment Expenses				
	Salaries				
	i. Establishment Charges	0.00			0.00
	ii. Wages	0.00			0.00
	iii. Overtime Allowance	0.00			0.00
	Total – Establishment Expenses (Grant in Aid - Salaries)	0.00	0.00	0.00	0.00

Name of the Institute : Name of the Division :

(` in lakhs)

S. No.	Head	Anticipated requirement for the months Sept., 2016 to March, 2017 (filling not required as data comes from Annexure I as sum of column 9 and column 10)	Committed Anticipated Expenditure	Other Anticipated Expenditure	Total (Col. 4 + Col. 5)
1	2	3	4	5	6
Grants in Aid - General (REVENUE)					
1	Pension & Other Retirement Benefits	0.00			0.00
2	Traveling Allowance				
	A. Domestic TA / Transfer TA	0.00			0.00
	B. Foreign TA	0.00			0.00
	Total – Traveling Allowance	0.00	0.00	0.00	0.00
3	Research & Operational Expenses				
	A. Research Expenses	0.00			0.00
	B. Operational Expenses	0.00			0.00
	Total - Research & Operational Expenses	0.00	0.00	0.00	0.00
4	Administrative Expenses				
	A. Infrastructure	0.00			0.00
	B. Communication	0.00			0.00
	C. Repairs & Maintenance				
	i. Equipments, Vehicles & Others	0.00			0.00
	ii. Office building	0.00			0.00
	iii. Residential building	0.00			0.00
	iv. Minor Works	0.00			0.00
	D. Others (excluding TA)	0.00			0.00
	Total - Administrative Expenses	0.00	0.00	0.00	0.00
5	Miscellaneous Expenses				
	A. HRD	0.00			0.00
	B. Other Items (Fellowships, Scholarships etc.)	0.00			0.00
	C. Publicity & Exhibitions	0.00			0.00
	D. Guest House – Maintenance	0.00			0.00
	E. Other Miscellaneous	0.00			0.00
	Total - Miscellaneous Expenses	0.00	0.00	0.00	0.00
	Total Grants in Aid - General	0.00	0.00	0.00	0.00
	Total Revenue (Grants in Aid - Salaries + Grants in Aid - General)	0.00	0.00	0.00	0.00
	Grand Total (Capital + Revenue)	0.00	0.00	0.00	0.00
Allocation for Loans and Advances (REVENUE)					
6	Loans and Advances	0.00			0.00

Comptroller / Chief F&AO / Sr. F&AO / F&AO / AF&AO

Director / In-charge

ICAR/FIN/F/01-01
INDIAN COUNCIL OF AGRICULTURAL RESEARCH

Institute : _____

Division : _____

CHECK LIST <i>(to be submitted alongwith with the Budget proposals)</i>		
S. No.	Particulars	Put a (√) sign
1.	Excel file downloaded from ICAR website. <i>(Any other Excel file, if used/mailed, will summarily be rejected)</i>	
2.	Annexure I filled	
3.	Annexure II filled	
4.	Annexure III filled	
5.	Annexure IV filled	
6.	Annexure V Part A & B filled	
7.	Annexure VI filled & reasons for variation, if any, attached.	
8.	Annexure VII filled and tallied with Annexure I	
9.	Excel File saved with the name starting with "Non-Plan BE 2017-18 for <Name of the Institute>"	
10.	Excel file e-mailed to budgetcircular1718.icar@gmail.com with subject line as "ICAR Non-Plan Budget 2017-18"	
11.	Print-out of all Annexure (I to VII) taken out.	
12.	Certificates on all Annexure (I to VII) signed by Finance Officer	
13.	Certificates on all Annexure (I to VII) signed by Director / In-charge	
14.	Reasons for variation for all cases where variation in RE 2016-17 and BE 2017-18 is more than 10% with respect to BE 2016-17 – attached.	

Prepared by:

Checked by:

Signatures:

Signatures:

Name:

Name:

Designation

Designation:

