

INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN : NEW DELHI

F. No. 15-1/2011-10

Dated 16<sup>th</sup> May, 2011

To

The Directors of all ICAR Units/Director(■), NAIP/  
PD, DKMA/DJOG(Agr. Extn.)/ Secretary, ASRB

**Subject:** Perennial deficiencies pointed out by C&AG in the Separate Audit Report during last several years in respect of ICAR & its Units

Sir,

You are aware that, the issues of non-maintenance of Asset Register and non-conducting of physical verification of stores & assets, at ICAR & its units had been repeatedly raised by external audit in Separate Audit Reports for the years 1996-97; 1998-99, 2001-02, 2002-03, 2005-06, 2006-07 and 2009-10. In this year's Annual General Meeting of ICAR, members also took a serious view of non-compliance of audit observations.

2. It has, therefore, been decided that all the ICAR Units, who have not completed the Asset Register duly reconciled with the Annual Account 2010-11, shall immediately constitute a Committee, which will be responsible to complete the Asset Register upto the year 2010-11 by 20<sup>th</sup> June, 2011, without fail. The value of total Assets of the Institute should tally with the, column No. 4 of Schedule 5 "Gross Block – Cost Value at the year end", of the Annual Account 2010-11. Once the Asset Register is complete and duly reconciled with Annual Account, the Institute should do the physical verification of Stores and Assets, as on 31.3.2011 by 3<sup>th</sup> June, 2011.

The Action Taken Report in the following format may reach ICAR by 5<sup>th</sup> August, 2011.

**I. Asset Register**

(Amount in Rs.)

Total value of Assets as per Asset Register as on 31.3.2011	Total 'Gross Block – cost value at the year end' shown in Schedule 5 of Annual Account 2010-11

*It is also certified that the Gross Block of each Asset Category tally with the figures of Asset Register.*

**II. Physical Verification of Stores and Assets, has been conducted and Report submitted upto the year 2010-11.**

3. The Units who have already completed the Asset Register duly reconciled with the Annual Account 2010-11 and who have completed the physical verification should furnish the above Action Taken Report immediately, for submission to next audit.

Yours faithfully,

  
(Devendra Kumar)  
Director (Finance)

✓ Copy to Sh. Hensraj, ISO, DKMA for uploading on the ICAR Website.