



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन : नई दिल्ली
KRISHI BHAVAN : NEW DELHI

F.No.2-16/2010 – CR(A)&RTI

Dated: March 28, 2012

To,

- (i) All DDGs / ND (NAIP)
- (ii) The Directors of all the ICAR Institutes/ Bureaux/ PDs/ NRCs/ ZPDs.

Subject : Guidelines for Annual Performance Appraisal Report (APAR) in respect of the Admn./Fin. category officers/ officers of Combined Cadres of AOs and F&AOs – Reviewing Authority reg.

Sir/Madam,

The matter regarding reviewing authorities for the Annual Performance Appraisal Report (APAR) (previously known as ACR/AAR) in respect of the administrative / finance category officers/ officers of Combined Cadres of AOs and F&AOs has been re-examined. In this regard, it has been decided with the approval of the Competent Authority of ICAR that for the sake of uniformity in the assessment at the reviewing authority level, in cases where the APARs have been written / reported by the Deputy Director Generals (DDGs) / National Director, NAIP / Directors of the Deemed Universities/ equivalent National Institutes, the Annual Performance Appraisal Reports will henceforth be reviewed by Additional Secretary (DARE) & Secretary, ICAR in case of administrative category officers and Additional Secretary (DARE) & Financial Advisor (DARE / ICAR) in case of finance cadre officers. Past cases need not be opened. A copy of this letter has also been put on ICAR website www.icar.org.in.

Yours faithfully,

(K.N. CHOUDHARY)
UNDER SECRETARY (ADMN.)
Tel. 011-23386978

Copy to:-

1. PPS to DG, ICAR / PPS to Secretary, ICAR / PPS to FA, (DARE/ICAR) / PPS to Chairman, ASRB.
2. All officers in administrative / finance category at ICAR Hqrs. / Institutes.
- ✓ 3. ARIC, ICAR for placing this letter under Circulars on the Council's website
4. Per. IV Section, ICAR Hqrs.