



भारतीय कृषि अनुसंधान परिषद

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110 001

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बी.एन. राव

उप सचिव (जी ए सी)

F. No. 5-8/2007-Cdn.

Dated the December 28th, 2007

To

- i) **The Directors/Project Directors of the Institutes/
National Research Centre/Bureaux/Project Directorate of
ICAR.**
- ii) **CF&AO/Sr.F&AO/F&AO of the Institutes/National
Research Centres/Bureaux/Project Directorate of ICAR.**

**Subject: Domestic Corporate deal between Jet Airways and ICAR -
Membership regarding.**

Indian Council of Agricultural Research (ICAR) has become the member of Domestic Corporate deal of Jet Airways initially for a period from 1-1-2008 to 31-3-2008, which can be further extendable.

COVERAGE AND INCENTIVE OFFER

1. The entire domestic Network of Jet Airways including Colombo and Kathmandu will be covered under the scheme.
2. The total air travel business generated by ICAR on Jet Airways for entire period of contract would be taken into account.
3. Incentives are calculated on the domestic net billing which means the total value of flown revenue on Jet Airways' domestic flights and Jet Airways' flights to Kathmandu and Colombo (i.e. gross airfare MINUS taxes like Inland Air Travel Taxes and the Passenger Service Fees, Insurance Surcharge or any other tax or surcharge levied on such tickets).
4. Only normal full fare tickets, check fares, one fare pass and corporate one fare pass, web fares will be considered for the purpose of determining Net Billing. 'W', 'V' & 'O' Class fares will not be considered for the purpose of determining Net Billing.
5. ICAR shall control this Scheme for all its Institutes from Hqrs. at Krishi Bhavan, New Delhi.
6. The incentive will be paid on pro-rata basis i.e. ICAR will earn 2 to 6% incentive commission on different slabs of net domestic billings.
7. The incentive would be paid by means of cheque. The incentive cheques would be issued in favour of Secretary, ICAR.
8. The DEAL CODE assigned to ICAR is **9W3477002**

METHODOLOGY

1. Officers of ICAR and non official members/Experts called at the expense of ICAR will have to travel as per existing instructions of Ministry of Finance.
2. By following the instructions of Ministry of Finance, if tickets are booked on Jet Airways', it must be ensured that DEAL CODE is reflected in the right hand corner of tour code box of all tickets or in the corporate code box for web fares. Whenever computerized tickets are issued by travel agents, they would be instructed to incorporate the DEAL CODE on the tickets with the input **9W3477002**, for easy tracking of the corporate travel.
3. It is specifically understood that only the tickets i.e. Jet Airways' documents issued and sold within India, bearing the deal code will be eligible for payment of incentives by Jet Airways'. As such it is mandatory to check the DEAL CODE is reflected in the Endorsement Box of the tickets issued by Jet Airways'.

OTHER BENEFITS

Besides incentives, ICAR will be given special status which will entitle following benefits:

- a) Jet Airways' will offer free Jet privileged royalty programme to our officers. Jet privileged members are entitled to a range of special benefits and privileges befitting their tier status.
- b) Assistance for reservations/confirmation of seats on priority wherever possible will be given.
- c) Assistance through corporate help desk will be provided at Airports. It could be special handling of passenger in the form of approved excess baggage waiver, approved upgrades etc. wherever possible but cannot be claimed as a matter of right.

ASSISTANCE

Any type of assistance can be obtained directly from the officer mentioned below through telephone/FAX/E-mail.

AMIT MISHRA
Sales Executive,
Jet Airways' India Ltd.,
Jetair House,
13, Community Centre, Yusuf Sarai,
New Delhi - 110 049

Phones:	Off.	(011) 41642424
	FAX	(011) 46095040
	Mobile	9811070542
	E-mail	amitmishra@jetairways.com

Accordingly, it has been decided, that it will be the responsibility of the officer concerned, who, is traveling through Jet Airways, to ensure that DEAL CODE **9W3477002** is properly reflected in the endorsement box of the ticket immediately after the tickets are purchased. It will also be the responsibility of the concerned Account Officer to check that DEAL CODE is properly reflected in the endorsement box of the tickets before the adjustment is made. Otherwise Jet Airways office may be approached to reflect the DEAL CODE before adjusting the TA Bills. In case of any difficulty, the above mentioned officer may be contacted. Institutes are also required to furnish quarterly information in the enclosed format.

All non-official members/experts called at ICAR expenses who happen to travel by Jet Airways by virtue of following instructions of Ministry of Finance may also be advised suitably to purchase the tickets with DEAL CODE **9W3477002** properly reflected in the endorsement box of the ticket.

The above instructions may be circulated to all concerned.



(B.N. RAO)
Deputy Secretary (GAC)

Distribution:-

1. All DDGs of ICAR/ND, NATP
2. All ADGs/Scientists of ICAR Hqrs.
3. All Directors of ICAR Hqrs.
4. Secretary, ASRB/CE, ASRB
5. All DSs/USs/DD (F)/Sr. F&AO/FAO of ICAR Hqrs.
6. All Sections of ICAR Hqrs.
7. Sr. PPS to DG, ICAR
8. PPS to Chairman, ASRB/Members, ASRB
9. PPS to Secretary, ICAR
10. PS to FA, DARE
11. M/s Ashok Tour & Travels Ltd. with the request to ensure that DEAL CODE on the tickets with the input CT: **9W3477002** should be reflected in the endorsement box of the Jet Airways tickets going to be issued in favour officials of ICAR.
12. DS (Cash)/US (Cash)/Cash-I Section/Audit II Section/Accounts I Section for necessary monitoring.
- ✓ 13. ADG (ARIS) with the request to place this letter on ICAR Web Site.