



**Indian Council of Agricultural Research  
Krishi Bhawan: New Delhi**

F.No.14-2/2010-Estt.I

Dated: December 23, 2011

Sub: One time relaxation in the recruitment rules for filling up the post of Personal Assistant at ICAR Hqrs / Institutes.

Consequent upon the restructuring of administrative and allied cadre posts of ICAR recruitment rules for various posts were amended, as a one time relaxation, vide ICAR Office Order No. 14-2/2010-Estt.I dated 21.10.2010 in order to facilitate filling up of the unfilled vacancies in various grades. As per this circular, the vacancies arising in the year 2010-11 in the grade of Personal Assistant have to be filled up 100% by promotion of Stenos who completed 10 years regular service, as one time exception.

Some of the Institutes/ Hqrs of ICAR are facing problems to fill up the vacancies in the grade of Personal Assistant because of non-availability of eligible Steno Gr.III with 10 years service in the grade. Representations were also received from various quarters for granting further relaxation in the recruitment rules for the post of Personal Assistant. The matter has been examined further, and it has now been decided with the approval of Hon'ble AM & President, ICAR that in order to fill up maximum number of vacancies arising up to 31.3.2011 in the grade of Personal Assistant, para 9 of the recruitment rules for the post of Personal Assistant issued vide letter No. 14-1/2009-Estt.I dated 2.7.2010 may be further modified **as a one time measure**, in the following manner:

**“The vacancies, arising upto 31.3.2011 may be filled up 100% by promotion of the Stenographer Gr.III who completed 5 years regular service in the grade.”**

The aforesaid relaxation is an exception for the vacancies arising upto

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31.3.2011. For the vacancies from 2011-12 onwards, the percentage prescribed in the Office Order 14-2/2010-Estt.I dated 21.10.2010 may be followed strictly.

This issues with the approval of Hon'ble AM and President, ICAR subject to ratification by Governing Body, ICAR.



(K.N. Choudhary)

Under Secretary (Admn.)

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(K.N. Choudhary)

Under Secretary (Admn.)