

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN : NEW DELHI**

F.No. 33(14)/2012-Estt.I

Dated the 12th March, 2013

To



The Directors of all the ICAR Institutes/NRCs/PDs/Bureaux

Subject: Recruitment Rules for the post of Skilled Support Staff (SSS) in ICAR system - reg.

Sir,

Recruitment Rules for the post of Skilled Support Staff to facilitate regularization of Casual Labourers with Temporary Status only were issued vide Annexure II of the Council's letter no. 14(1)/2008-Estt.I dated 03.8.2011. Since the Recruitment Rules did not cover the provision of filling up of the post on Direct Recruitment basis (from open market), requests were received for making provision for filling up the post from open market on DR basis also.

The matter has been examined in the Council and accordingly a consolidated revised recruitment rules for the post of Skilled Support Staff to be filled on direct recruitment basis and also by regularization of casual labourers with temporary status, duly approved by the Competent Authority, are hereby notified for information, guidance and necessary action of all concerned.

These recruitment rules come into force with immediate effect.

Yours faithfully,

**(K.N. Choudhary)
Deputy Secretary (Admn.)**

Encl.: As above

Copy for information to:

1. All Directors / Deputy Secretaries / Secretary, ASRB / COE, ASRB / Under Secretaries, ICAR at Krishi Bhavan / Krishi Anusandhan Bhavan I & II, Pusa, New Delhi.
2. Sr. PPS to DG, ICAR / PPS to Chairman, ASRB / PPS to Secretary, ICAR/PS to FA, DARE/ICAR
3. Secretary (SS), CJSC, Hyderabad; Secretary (SS), HJSC, ICAR, New Delhi
4. Media Unit, ICAR with the request to upload RRs on the ICAR website.
5. Guard File / Spare Copies

**REVISED RECRUITMENT RULES FOR THE POST OF
SKILLED SUPPORT STAFF**

1.	Name of the post	Skilled Support Staff
2.	Classification	Group 'C', Non-ministerial, Non-Gazetted
3.	Pay Band and Grade Pay / Pay Scale	Pay Band-1 Rs. 5200-20200 + Grade Pay of Rs.1800/-.
4.	Whether Selection Post or Non-selection Post	Not applicable
5.	Age limit for direct recruitment	<p>18-25 years (Relaxation in upper age shall be allowed to Scheduled Caste / Scheduled Tribe / OBC and any other category as per the instructions issued by the Government of India from time to time)</p> <p>Note I: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India.</p> <p>Note II: For regularization of casual labourers with temporary status age limit shall be as per DOPT's OM No. 5106/2/90-Estt.(C) dated 10.9.1993 duly endorsed vide ICAR letter no. 14(1)/2008-Estt.I dated 03.08.2011.</p> <p>Note III: In case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date up to which the Employment Exchange is asked to submit the names.</p>
6.	Educational & other qualifications required for direct recruitment	Matriculation or equivalent pass OR ITI pass
7.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
8.	Period of Probation, if any.	Two years
9.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By direct recruitment, also from amongst casual labourers with temporary status granted under the DOPT Scheme vide OM No. 5106/2/90-Estt. (C) dated 10.09.1993 duly endorsed vide ICAR letter no. 14(1)/2008-Estt.I dated 03.08.2011, if available at the Institute concerned.

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10.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<i>Not applicable</i>																									
11.	Composition of Departmental Promotion Committee for considering confirmation	<table border="1"> <tr> <td colspan="2" data-bbox="699 418 1310 450">AT THE ICAR Hqrs.</td> </tr> <tr> <td data-bbox="699 450 1094 481"><i>Director (A) or his Nominee</i></td> <td data-bbox="1094 450 1310 481"><i>Chairman</i></td> </tr> <tr> <td data-bbox="699 481 1094 584"><i>An officer not lower in status than Under Secretary nominated by Director (A))</i></td> <td data-bbox="1094 481 1310 584"><i>Member</i></td> </tr> <tr> <td data-bbox="699 584 1094 723"><i>An officer not lower in status than Under Secretary belonging to SC/ST community nominated by Director (Admn.)</i></td> <td data-bbox="1094 584 1310 723"><i>Member</i></td> </tr> <tr> <td data-bbox="699 723 1094 826"><i>An outside expert not lower in status than Under Secretary nominated by Director (Admn.)</i></td> <td data-bbox="1094 723 1310 826"><i>Member</i></td> </tr> <tr> <td data-bbox="699 826 1094 929"><i>Dy. Secretary (A) or Under Secretary (A)</i></td> <td data-bbox="1094 826 1310 929"><i>Member - Secy.</i></td> </tr> <tr> <td colspan="2" data-bbox="699 929 1310 965">AT THE ICAR RESEARCH INSTITUTES</td> </tr> <tr> <td data-bbox="699 965 1094 1135"><i>Chief Admn. Officer/Sr. Admn. Officer, if there is no post of CAO/SAO in the Institute an Officer of equivalent status nominated by Director</i></td> <td data-bbox="1094 965 1310 1135"><i>Chairman</i></td> </tr> <tr> <td data-bbox="699 1135 1094 1238"><i>An Officer not lower in status than Admn. Officer nominated by Director</i></td> <td data-bbox="1094 1135 1310 1238"><i>Member</i></td> </tr> <tr> <td data-bbox="699 1238 1094 1341"><i>An Officer not lower in status than AO belonging to SC/ST community nominated by Director</i></td> <td data-bbox="1094 1238 1310 1341"><i>Member</i></td> </tr> <tr> <td data-bbox="699 1341 1094 1444"><i>An Outside Expert not lower in status than AO nominated by Director</i></td> <td data-bbox="1094 1341 1310 1444"><i>Member</i></td> </tr> <tr> <td data-bbox="699 1444 1094 1572"><i>SAO/AO (in absence of such officer, an officer of equivalent status nominated by Director)</i></td> <td data-bbox="1094 1444 1310 1572"><i>Member - Secy.</i></td> </tr> </table>		AT THE ICAR Hqrs.		<i>Director (A) or his Nominee</i>	<i>Chairman</i>	<i>An officer not lower in status than Under Secretary nominated by Director (A))</i>	<i>Member</i>	<i>An officer not lower in status than Under Secretary belonging to SC/ST community nominated by Director (Admn.)</i>	<i>Member</i>	<i>An outside expert not lower in status than Under Secretary nominated by Director (Admn.)</i>	<i>Member</i>	<i>Dy. Secretary (A) or Under Secretary (A)</i>	<i>Member - Secy.</i>	AT THE ICAR RESEARCH INSTITUTES		<i>Chief Admn. Officer/Sr. Admn. Officer, if there is no post of CAO/SAO in the Institute an Officer of equivalent status nominated by Director</i>	<i>Chairman</i>	<i>An Officer not lower in status than Admn. Officer nominated by Director</i>	<i>Member</i>	<i>An Officer not lower in status than AO belonging to SC/ST community nominated by Director</i>	<i>Member</i>	<i>An Outside Expert not lower in status than AO nominated by Director</i>	<i>Member</i>	<i>SAO/AO (in absence of such officer, an officer of equivalent status nominated by Director)</i>	<i>Member - Secy.</i>
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