

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN, NEW DELHI-110001**

F.No.10(2)/2012-A/c-I(Part)

Dated 11-2-2013

To

The Comptroller/C.F.&A.O/S.F.&A.O/F.&A.O/A.F.&A.O(In-Charge Finance)
of all ICAR Research Institutes/Directorate/Centres/Units

Sub: Refund of unutilised grants/excess revenue

Sir,

It has been observed that unutilised grants against budgetary provisions and excess revenue earned by the Institutes are being remitted directly to ICAR Bank Accounts or forwarding DD/cheques for the requisite amount to the Finance Division without proper details. Non-receipt of details/break-up of refunds causing large number of unsettled items in BRS at ICAR headquarters as well as improper accounting classification in Accounts.

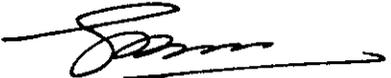
In this regard, it has been decided that in future all refunds of unutilised grants/excess revenue related to Plan/Non-Plan/Plan Schemes in respect of your Institute/Directorate/Centre/Unit may be made directly in ICAR respective Bank Accounts through electronic transfer CORE/RTGS/NEFT mode. The details of ICAR Bank Accounts are as under:

Name of ICAR Bank Account	Name of the Beneficiary of ICAR bank Account	Branch Address	Bank Accounts Numbers		IFSC Code of SBI branch
State Bank of India	Secretary, ICAR	State Bank of India New Delhi Main Branch, Parliament Street, New Delhi	Plan	Current A/c No.11084229362	SBIN 0000691
			Non Plan	Current A/c No.11084230898	
			IPR	Saving A/c No.30660407919	

It may be ensured that the break-up of remittances/refunds is intimated strictly in enclosed format to Accounts -I/Budget Section in the Council.

Encls. As stated

Yours faithfully



(G.P.Sharma)
Dy.Director(Finance)

(PTO)

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(Format to be used for making refunds of unutilised grants/excess revenue to ICAR)

F.No.

dated

To

The Dy. Director
(Finance)
Accounts -I Section
Room No.518,
Krishi Bhavan
New Delhi-110001

Subject: Refund of Unutilised Grants/Excess Revenue to the Council

Sir,

The following remittances have been made to the Council as per details furnished below:

NON - PLAN (Funds remitted in ICAR Bank A/c No.11084230898)

Break-up of Non-Plan remittance	Refunds related to Current Year	Refunds related to Previous Year	Amount	Total amount remitted to Council	Date of actual remittance
Institute Non Plan					
Non-Plan Revenue Receipts					
Recovery of Loans & Advances					
Interest Earned on STD					
Loans & Advances -Govt.grant unspent balance					
Non-Plan Scheme(Please indicate the name of the scheme)					
Staff Welfare Fund(ICAR share)					
Institutional Charges					
Other(Please specify)					

PLAN AND PLAN SCHEMES(Funds remitted in ICAR Bank A/c No.11084229362)

Break-up of Plan remittance	Refunds related to Previous Year	Refunds related to Current Year	Amount	Total amount remitted to Council	Date of actual remittance
Institute Plan					
AICRPs*					
Network Projects*					
Plan Schemes*					
Other(Please specify)					

*Please indicate the name of AICRPs/Network Projects/Plan Schemes

(Refunds may only be made to Council's Bank Account in respect of AICRPs/Network Projects/Plan Schemes if funds remitted by Budget Section of the Council)

I.P.&T.M(IPR Scheme)Funds remitted in ICAR Bank A/c No.30660407919)

Break-up of IPR remittance	Refunds related to Previous Year	Refunds related to Current Year	Amount	Total amount remitted to Council	Date of actual remittance
Unspent of IPR Scheme					
Staff Welfare Fund(ICAR share)					
Institutional Charges					

Yours faithfully,

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Finance & Accounts Officer

Copy to: S.F.&A.O.(Budget), ICAR, Krishi Bhavan, New Delhi-110001