



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110 001

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उप सचिव (जी ए सी)

F. No. 5-8/2007-Cdn.

Dated the March 4, 2008

To

- i) **The Directors/Project Directors of the Institutes/
National Research Centre/Bureaux/Project Directorate of
ICAR.**
- ii) **CF&AO/Sr.F&AO/F&AO of the Institutes/National
Research Centres/Bureaux/Project Directorate of ICAR.**

**Subject: Domestic Corporate deal between ICAR & Indian Airlines and
ICAR & Jet Airways – Deal Code regarding.**

**Reference: 5-9/2004-CDN dated 29-10-2007 - Indian Airlines
5-8/2007-CDN dated 28-12-2008 - Jet Airways**

Vide above cited references, it was communicated that Indian Council of Agricultural Research (ICAR) has entered into a corporate deal with Indian Airlines and Jet Airways. Following deal code has been assigned to ICAR:

Indian Airlines - D-265

Jet Airways - 9W3477002

In this connection, following points are reiterated for strict compliance:

1. It is **mandatory** to put corporate deal code on the tickets purchased from Government/ICAR funds whenever anyone is traveling by Indian Airlines/Jet Airways as the case may be. It is also applicable in case of any travel on LTC.
2. It is the responsibility of the concerned Account Officer to ensure that the deal code is mentioned on the ticket before passing the TA Bill claim of the concerned officer.
3. While calling non-official members on ICAR expenses, like calling experts by ASRB, it should be clearly indicated on the invitation letter itself that the non-official member has to get endorsed above deal code on their tickets, if they are going to travel by Indian Airlines/Jet Airways.
4. Concerned travel agent, if any, may be asked to ensure that before issuing the tickets the deal code should be indicated otherwise their bills may be withheld till proper deal code is endorsed on the ticket.

5. Individual officers, who are booking their tickets after drawing the contingency advance, should also be informed at the time of giving the advance that they have to put the deal code, in case they are traveling by Indian Airlines/Jet Airways, otherwise their bills will not be cleared.
6. Tickets can also be booked from the website of the airlines. In case of any difficulty following may be contacted:

Indian Airlines	Jet Airways
SANJAY CHUGH Sales Executive, Indian Airlines Limited, Regional Sales Office, Commercial Department, Safdarjung Airport, New Delhi-110003 Phones : Off. (011) 24610348, 24603228 Fax (011) 24624322 Mobile 09871793054	AMIT MISHRA Sales Executive, Jet Airways' India Ltd., Jetair House, 13, Community Centre, Yusuf Sarai, New Delhi - 110 049 Phones: Off. (011) 41642424 FAX (011) 46095040 Mobile 09811070542 E-mail : amitmishra@jetairways.com

The above instructions may be circulated to all concerned including in-charges of sub-stations of the institutes.

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(B.N. RAO)
Deputy Secretary (GAC)

Distribution:-

1. All DDGs of ICAR/ND, NATP
2. All ADGs/Scientists of ICAR Hqrs.
3. All Directors of ICAR Hqrs.
4. Secretary, ASRB/CE, ASRB
5. All DSs/USs/DD (F)/Sr. F&AO/FAO of ICAR Hqrs.
6. All Sections of ICAR Hqrs.
7. Sr. PPS to DG, ICAR
8. PPS to Chairman, ASRB/Members, ASRB
9. PPS to Secretary, ICAR
10. PS to FA, DARE
11. M/s Ashok Tour & Travels Ltd. with the request to ensure that DEAL CODE on the tickets with the input **D-265** on Indian Airlines and CT: **9W3477002** on Jet Airways should be reflected in the endorsement box of the concerned tickets going to be issued in favour officials of ICAR.
12. DS (Cash)/US (Cash)/Cash-I Section/Audit II Section/Accounts I Section for necessary monitoring.
13. ADG (ARIS) with the request to place this letter on ICAR Web Site.
14. Shri Sanjay Chugh, Sales Executive, Indian Airlines, Safdarjung Airport, New Delhi-110003. Fax No. 24624322
15. Shri Amit Mishra, Sales Executive, Jet Airways, Jetair House, Yusuf Sarai, New Delhi-110049. Fax No. 46095040