



INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN : NEW DELHI

F.No. 14(2)/2010-Estt.I

Dated: October 21, 2010

OFFICE ORDER

Sub: Change in the mode of appointment / recruitment in the grades of Administrative Officer, Finance & Accounts Officer, Section Officer, Private Secretary, Assistant and Personal Assistant.

Consequent to the cadre restructuring of administrative posts in ICAR vide MoF ID No. 2(25)/E.III Desk/2008 dated 23.6.2010 and ICAR Officer Order No. 33(8)/2008-Estt.I(Pt.) dated 3.8.2010, it has been decided as a one time exception to fill up the resultant vacancies arising in various grades on account of cadre restructuring during the year 2010-11, and subsequently, in the following manner:

I. Administrative Officer/ Finance & Accounts Officer

A. For vacancies arising in **2010-11**

By promotion -100%

B. For vacancies arising in **2011-12**, and thereafter.

By Promotion— 60%

By Direct Recruitment - 40%

Note: The rule applicable from 2011-12 is the existing rule. Thus, there is only a one time exemption for vacancies arising in the year 2010-11.

II. Assistant

C. For vacancies arising in **2010-11**

By promotion of UDCs who have completed 5 years regular service in the grade -- 50%

By Limited Departmental Competitive Examination --

3/21/10

confined to the UDCs who have completed 3 years regular service in the grade – 50%

**D. For the vacancies arising in 2011-12, and thereafter.**

By direct recruitment on the basis of All India Competitive Exam -- 75%  
By promotion of UDCs -- 15%  
By Limited Departmental Competitive Exams for UDCs -- 10%

Note: The existing rule provides for 50% by promotion, 25% by LDCE and 25% by DR. The above is an exception for the vacancies arising in the year 2010-11. Moreover from 2011-12 onwards the rule will be in consonance with the DOP&T's guidelines

**III. Personal Assistant**

**C. For vacancies arising in 2010-11**

By promotion – 100%

**D. For the vacancies arising in 2011-12, and thereafter.**

By promotion -- 50%  
By Limited Departmental Competitive Examination – 50%

Note: The existing rule provides for 50% by promotion, 25% by LDCE and 25% by DR. The above is an exception for the vacancies arising in the year 2010-11. Moreover from 2011-12 onwards the rule will be in consonance with the DOP&T's guidelines.

**IV. Section Officer**

**C. For vacancies arising in 2010-11**

By promotion of Assistants who have completed 6 years regular service in the grade -- 50%  
By Limited Departmental Competitive Examination confined to the Assistants1 Personal Assistants who have completed 3 years regular service in the grade -- 50%



**D. For the vacancies arising in 2011-12, and thereafter.**

By promotion of Assistants who have completed 6 years regular service in the grade	--	50%
By Limited Departmental Competitive Examination confined to the Assistants1 Personal Assistants who have completed 5 years regular service in the grade	--	50%

Note: The rule applicable from 2011-12 is the existing rule. Thus, there is only a one time exemption for vacancies arising in the year 2010-11.

**V. Private Secretary**

**B. For the vacancies arising in 2010-11**

By promotion - 100%

**B. For the vacancies arising in 2011-12, and thereafter.**

By promotion	-	66 <sup>2</sup> / <sub>3</sub> %
By Limited Departmental Exam	-	33 <sup>1</sup> / <sub>3</sub> %

Note: The existing rule provides for 100% by promotion. From 2011-12 onwards, the rule will be in consonance with the DOP&T's guidelines.

Consolidated revised recruitment rules incorporating aforesaid amendments will be issued separately. Further amendments, if any, carried out by the DOP&T in the existing mode of recruitment for aforesaid administrative posts under the CSS/CSSS/CSCS cadres, shall be applicable for the recruitment rules for all the administrative posts of ICAR as well.

The above proposal has been approved by the Governing Body in its meeting held on 3.9.2010.

(K.N. CHOUDHARY)  
UNDER SECRETARY (ADMN.)

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**(K.N. CHOUDHARY)**  
**UNDER SECRETARY (ADMN.)**