

कैबिनेट संदेश संख्या 2762 / भा.क.अ.प. मुख्या.  
 दिनांक 16/5/2016  
 पृष्ठों की संख्या 02

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
 KRISHI BHAVAN, NEW DELHI: 110 001**

F.No.FIN/22/26/2012-CDN (A&A)

Dated the 16<sup>th</sup> May 2016

To

1. Directors/Joint Directors/Project Directors of all Research Institutes/Project Directorates and National Research Centres/Bureaux
2. Project Coordinators/Coordinated Research Projects/Zonal Project Directors.
3. The Finance & Accts. Officers of all Research Institutes, Project Directorates and National Research Centres.

**SUB:** Attention towards procurement including purchase of Scientific Equipments and other stores etc.: Reg.

Sir,

I am drawing kind attention towards the various issues involved in procurement, including purchase of scientific equipment and other stores required by institute, outsourcing of services and execution of civil works etc. During the course of interactive meeting with the Finance Officers of institutes on zonal basis, couple of the meetings have also been attended by the Directors of institute, it emerged from the reports that the external auditors that failure to comply with rules and guidelines in letter and spirit, led to shortcomings/irregularity in procurement, resulting in outstanding audit paras. It is pertinent to mention here that irregularity in procurement and/or shortcomings in processing procurement proposals have resulted in initiation of disciplinary proceedings against Director and/or Administrative/Finance officer of the institutes.

Therefore, I take this opportunity to caution you to be more careful and observe greater restrain while taking decision on procurement matters. We have also been regularly emphasizing this in each of the interactive meeting, it is again reiterated that General Financial Rules (GFR), various Manuals on Policies and Procedures for Purchase of Goods/Outsourcing of services/Civil Works issued by the MoF, the Vigilance Manual and instructions issued by the Ministry of Finance from time to time, be the principal documents to take decisions on procurement related matters in a prudent and transparent manner.

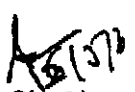
Since ICAR is the premier agricultural organization of India in the field of research therefore we must strive to work for the interest of the organization. Our decisions must be aimed at achieving this hallowed objective. As the nodal agency for agricultural research, the Government has been quite liberal in providing ICAR with the financial assistance needed by it to meet its mandate and the outlay and this has increased manifold in recent times. The faith reposed by the Government makes our job much more responsible and we need to ensure that

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every penny spend in judicious manner. We must endeavor and ensure proper utilization of funds so that it may help in improving the image of ICAR in terms of transparency, nationally as well as internationally. I seek your active cooperation in this endeavor,

  
(S. K. Singh)

Additional Secretary & Financial Adviser, DARE/ICAR

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