

फैक्स नं. संख्या 1225 / भा. कृ. अ. प. मुख्या.
दिनांक 04/03/2016
पत्र की संख्या 11

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BAHVAN, NEW DELHI

F. No. FIN/22(26)/2012- CDN (A&A)

OFFICE OF PROJECT DIRECTOR
DKMA, KAB-I, PUSA

Dy. No. 260 (1)

Dated 7/3/16

Dated the 04th March, 2016

To

1. Director /Project Directors of all Research Institutes/Project Directorates/National
2. Research Centers/Bureaus.
3. Project Coordinators/Coordinated Research Projects/Zonal Project Directorates
4. Finance & Accounts Officers of all Research Institutes/Project Directorates/National Research Centers/Bureaus.

Subject: Clarification on procurement against Single Responsive Bid: Regarding.

Sir,

Some of the ICAR Institutes have sought clarification about procurement of costly scientific equipments/award of contract, where only single responsive bid is received, even after ensuring all the conditions as laid down in the General Financial Rules adopted by ICAR. In this connection Institutes have drawn attention towards the minutes of the West Zone Interactive Meet wherein it was minuted that in such cases the procurement may be done with the approval of the Head of Organization and concurrence of AS&FA, DARE/ICAR. (Council's letter of even no. dated 08.12.2015) (Copy enclosed).

It is therefore again reiterated that when only single bid is received, after observing all the conditions as laid down in General Financial Rules, adopted by ICAR, order can be placed with the approval of an authority higher than the Director/Head of Department of the Institute, i.e. by the Head of the Organization. The concerned Institute may move a proposal along with a self contained note in such cases to their respective SMDs which will process the matter for further concurrence of AS & FA, DARE/ICAR on their section file and convey the approval of Head of Organization to the institute.

This is issued with the approval of AS&FA.

Yours faithfully,

(S.K. Pathak)

Deputy Director (Finance)

Distribution:

1. All D.D.Gs, ICAR
2. IA-I, II, III, IV, V, VI Section.
3. Sr. PPS to D.G., ICAR
4. PPS to AS&FA, DARE.
5. P. S. to Director (Finance)
6. Shri Hansraj, Information System Officer, DKMA, Pusa, New Delhi for uploading this letter on ICAR Website.
7. Guard File

✓ i) US
ii) F&AO
2/3/16

Handwritten initials and date: 7/3/16

- (vi) AS&FA also assured the officers present that in case of any doubt they may refer the matter to him for advice.

The meeting ended with a vote of thanks to the chair.

— 20/11/2015
(R. Sahay) 10/12/2015
Sr. F. &A.O.

Distribution:

1. Junior Accounts Officer/Assistant/Senior/Finance & Accounts Officer of participating Units.
2. Director, ICAR Institutes of participating ICAR Units.
3. Deputy Director (Finance) I/II/III, ICAR Hqrs.
4. Sr. F. &A.O. I/II/III, ICAR Hqrs.
5. F&A.O. I/II/III/IV/V/VI, ICAR Hqrs.
6. PPS to AS&FA, DARE/ICAR.
7. PA to Director (Finance), ICAR.
8. Media Unit, Krishi Bhavan, New Delhi.