

Fax Message No. 4743...../ICAR HQ.

Dated. 11/6/2012

No. of Pages 02

INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN, NEW DELHI : 110001**FAX  
REMINDER**

File No. 4-5/2012-Accounts-11

Dated : 8 June, 2012

To

The Concerned Director of ICAR Institutes (as per list).

Subject : Review of Expenditure upto 31.05.2012

Sir,

The information of expenditure upto the month of May, 2012 has not been received from your Institute so far. It is therefore requested to send the aforesaid information urgently on priority basis by RETURN E-mail/FAX. The information may be sent in the following format:

(Rs. in Lakhs)

S. N.	Name of the Head	Non-Plan upto 31.5.2012			Plan upto 31.5.2012		
		B.E/R.E	Release	Expenditure	B.E/R.E	Release	Expenditure
1.	Capital						
	Works						
	(A) Land						
	(B) Building						
	i. Office building						
	ii. Residential building						
	iii. Minor Works						
2.	Equipments						
3.	Information Technology						
4.	Library Books and Journals						
5.	Vehicles & Vessels						
6.	Livestock						
7.	Furniture & fixtures						
8.	Others						
A	Total (Capital Expenditure)						
	Revenue						
1.	Establishment Expenses						
	(A) Salaries						
	i. Establishment Charges						
	ii. Wages						
	iii. Overtime Allowance						
	(B) Pension & Other Retirement Benefits						
	(C) Loans & Advances						
2.	Traveling Allowance						
	(A) Domestic TA /Transfer TA						
	(B) Foreign TA						
3.	Research & Operational Expenses						
	(A) Research Expenses						
	(B) Operational Expenses						
4.	Administrative Expenses						
	(A) Infrastructure						
	(B) Communication						
	(C) Repairs & Maintenance						
	i. Equipments, Vehicles & Others						
	ii. Office building						
	iii. Residential building						
	iv. Minor Works						
	(D) Others (excluding TA)						
5.	Miscellaneous Expenses						
	A. HRD						
	B. Other Items (Fellowships, Scholarships etc.)						
	C. Publicity & exhibitions						
	D. Guest House -Maintenance						
	E. Other Miscellaneous						
B	Total (Revenue Expenditure)						
	<b>GRAND TOTAL(A+B)</b>						
	<b>CAPITAL + REVENUE</b>						
	Tribal Sub Plan Expenditure						

NEH Expenditure	
Non Plan Schemes Expenditure (with name)	

**PLAN SCHEME EXPENDITURE**

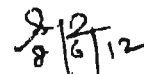
Name of the Plan Schemes/AICRP/Network Project etc. (Pl indicate name of the scheme)	Source of Fund i.e ICAR HQ / ICAR Institutes/Education Division /NAIP etc	Release to the ICAR Units (List of ICAR Institutes should be attached)	Consolidated expenditure during 2011-12 as reported by implementing centres of ICAR Units.	Release to other than ICAR Units (SAUs/ NGOs etc)	Actual Expenditure incurred by the Institute if any	Total Utilizations
1	2	3	4	5	6	7( 4+5+6)

It may be noted that the expenditure related to scheme should not be released base. Actual expenditure incurred by various units need to be consolidated by Project Coordinating Centre scheme wise.

Actual Realization of Revenue Receipts	Target achieved

- It may be noted that AS&FA, ICAR has already taken a very critical view about those institutes who do not adhere to the time limit for submission of expenditure statement.

Yours faithfully



( Sunita Arya )

Sr. Finance & Accounts Officer

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