



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN : NEW DELHI

C I R C U L A R

F.No. 1(3)/2015-Vig.-I

Dated the 25th February, 2015

To

The Directors/Project Directors of all ICAR Research
Institutes/Project Directors/NRCs/ZPDs

Sir/Madam,

It has been noticed that there are many vigilance/disciplinary cases pending against various officers of ICAR. While there are various reasons for increase in this number, it is observed that Preventive Vigilance Mechanism needs to be toned up. Therefore, it is proposed to implement following measures in the ICAR system:

1. There will be a Vigilance Officer in all the ICAR Institutes/Project Directorates/Zonal Project Directorates. In case there is no Vigilance Officer, the Director/Project Director should immediately inform the Secretary, ICAR with a request to nominate a Vigilance Officer in his Institute. This may be done without any delay. If no proposal is received within 15 days, it will be presumed that Vigilance Officers are in place. The name of the Vigilance Officer in place should be informed by the AO/Sr. A.O. to the DS(Vig.) in the following format within a week:---

<u>Name</u>	<u>Designation</u>	<u>Scale of Pay</u>	<u>Date from which officiating as Vigilance Officer</u>
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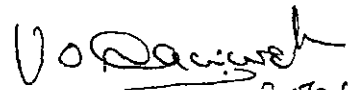
2. The Vigilance Officer of the Institute should not in any way be associated with commercial activities like procurement or recruitments. In case the Vigilance Officer is the Principal Investigator (P.I.) of any externally funded project, he/she will not associate himself/herself in the procurement/recruitment process of the project. In such a situation, the procurement/recruitment should be done through the Institute's general procurement/recruitment mechanism.

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3. Copies of all the supply orders/work award letters and offers of appointments must be marked to the Vigilance Officer of the Institute. In case he/she finds something improper in these, he/she will call for the relevant files and request the Director to take immediate corrective steps. A copy of the request thus made should be sent to ICAR Hqrs. to Deputy Secretary(Vigilance) and Chief Vigilance Officer. In spite of the request, if there are no corrective steps taken at the Institute level, the Vigilance Officer will immediately submit his report to the Chief Vigilance Officer at the ICAR Hqrs.
4. Instructions of ICAR already issued with regard to procurement/recruitment matters should be strictly followed.

All the above instructions should be followed scrupulously and any deviation from the laid down procedure would be viewed seriously. The Directors of all the ICAR Institutes are advised to bring these instructions to the notice of all the staff members.

This issues with the approval of Director General, ICAR.


(V.D. Naniwadekar)
Deputy Secretary (Vig.)

Distribution

1. Sr. PPS to DG, ICAR
2. PPS to Secretary, ICAR
3. ✓ Shri Hans Raj, ISO(DKMA), KAB-I for placing this Circular on the ICAR website for information of the Institutes.
4. Guard file/Spare copies(10)